

Date: 7/9/2025

Zoom call

First Congregational Church

Tod Whiting

Heike

Kirk

Cheryl Whiting

Marcia

J Seaver

Ella (SFF)

Purpose was to discuss the possibility of holding our inaugural Arts and Music Festival at their property and grounds. We proposed a Sunday, but due to services held in the morning, they suggested that we choose a Saturday. A potential setup time on a Sunday is 12:30pm, which is too late for an event that will run 4 hours.

Event Planning

- * Hose/Water

- * Parking:

 - * Shut down a big part of the parking lot.

 - * Need to seek permission from the town for access to the lot.

 - * Consider a shuttle?

- * Stage/Visibility: Put stage in front of building for stage - check visibility.

- * Vendors: Aim for 50-75 vendors.

- * Art: "what kind of art" - needs clarification on type or specific needs.

"In the past, there was an antique car show at the High St. Parking lot.

- * Food trucks need to be licensed (by local health dept)

- * Action Item: Need to do something by Saturday (details unclear).

- * Will seek permission for town access to lot.

- * Setup: Want to set up at 9:30 AM - 10:30 AM.

- * Potties:

 - * Need someone on their end to help manage the building during our event

 - * Budget: \$25/hour during the event.

- * Outreach:

 - * Talk to the Historical Society.

 - * Talk to Green Day Chamber.

 - * Police Department.

 - * DPW

 - * Friends of the Library.

- * Other:

 - * Insurance: Copy of policy for First Congregational Church to be added as insured.